

## **Internet – authorised use of UCEA’s internet access**

### **For visitors using UCEA’s Wi-Fi access and/or eduroam**

Your use of the internet, including social media platforms, is only authorised for bona fide purposes directly connected with your professional work or your employer’s business.

You must act responsibly and appropriately when using UCEA’s internet access. You must not deliberately visit, view, download or transmit any material which contains or refers to the following:

- Sex or pornography whether illegal material or material comparable to that available on the top shelf in a newsagent.
- Terrorism, cults.
- Controlled drugs.
- Extreme material which may be likely to cause offence to another person.
- Hate sites (racial or other).
- Gambling.
- Criminal skills (including software hacking).
- Advertisement or the conduct of any personal trade, service or profession.

Should you mistakenly locate an internet site containing any prohibited material (as above) you should notify UCEA’s Head of Business Support so that steps can be taken to avoid other people making the same mistake.

UCEA accepts that the internet is a valuable business tool. However, misuse of this facility can have a negative impact on the reputation of the business. Internet usage may be routinely monitored by UCEA. Where it is believed that a visitor has failed to comply with this policy, further necessary action, as appropriate, may be taken.